

Frequently Asked Questions

Why choose e-Accounting Plus?

We have over 20 years of combined experience in bookkeeping and accounting services. We provide individual attention to each client and we will focus on streamlining accounting policies and procedures for you. This will give you the freedom to devote all of your time to your business, not to accounting and bookkeeping functions. Using us allows business owners and managers to focus on their core competencies instead of needing to worry about the non-revenue-related company activities. Key benefits of using our services:

- No need to hire and train additional personnel.
- You save on employer taxes and employee benefit costs.
- You save by avoiding high accounting and bookkeeping rates.

What accounting systems do you use?

What sets us apart from other Bookkeeping and Accounting firms is our state-of-the-art technology called the e-Accounting Plus **e-Dashboard™** - an interactive online portal that enables our accountants and bookkeepers and our small business clients to remotely access client files and perform QuickBooks® accounting functions in real time. The heart of the system is high-speed scanners and an electronic Document Storage and Retrieval System (DSR) to organize and administer your financial operations. Our efficient, user-friendly online interface brings you a “less-paper” work environment and instant remote access to your QuickBooks® files.

What do you mean by “paperless office and electronic filing cabinet?”

More accurately, we provide a “less paper” environment. We utilize high-speed scanners that—with one touch—convert documents into searchable PDF files and automatically upload them to the e-Dashboard™ DSR at scan speed of 60 ipm duplex. Scanned source documents stored in our very efficient and very secure e-Dashboard™ electronic filing cabinet mean reduced paper storage, increased efficiency and productivity.

What measures are taken to secure my financial records stored online?

With e-Accounting Plus, you can rest assure that your financial information are protected with the highest security measures possible.

All client files are 128-bit encrypted when transmitted, are hosted on our secure Application Service Provider (ASP) servers, and are accessible only by you and by e-Accounting Plus.

Our multi-layered security system includes protection of your records in a secure data center, daily backup, access controls, biometric surveillance, power feeds, hot swappable servers and routers in the event of power outage, as well as an Intrusion Detection System. We are constantly updating our security systems, ensuring optimum protection for your financial information. We monitor and address emerging threats, and quickly process and apply new security patches.

In addition, we take the time to mask your sensitive information such as bank/credit card account numbers and social security numbers prior to filing the documents electronically. We also use highly secured email for all email communications with clients containing confidential information.

What is the cost of your service?

e-Accounting Plus' time-saving technologies enable us to offer highly competitive pricing. However, every customer is different in terms of service needs and volume of transactions. In order to provide you with a free, no-obligation customized quote, we invite you to complete our Quick Interview form ([click here](#)). Or, feel free to contact us and we'll be happy to answer any questions.

To what bookkeeping standards do you adhere?

In addition to strictly following a set of standards known as Generally Accepted Accounting Principles (GAAP), e-Accounting Plus is also dedicated to accuracy as the core of our team approach to bookkeeping processes. For example, the work of a Document Specialist, who scans, files, and tracks documents, is checked by another staff member. The work of a Bookkeeper is checked by an Accountant. This "checks and balances" approach makes us different from other firms, where a single person works for a client's books with no oversight.

Can you do invoicing and bill paying?

Yes, we can handle your business accounts, bill paying, invoicing, and comprehensive financial reports, in addition to any other task you would hire a bookkeeper to do. We have a seamless procedure that provides us with your financial information so we can support your company with all its accounting needs.

Do you do the bookkeeping at your office or at my business?

We are a virtual firm and we do bookkeeping and accounting work online. Outsourcing your accounting means freedom for you. You will no longer deal with payroll taxes, vacations, employee benefits or HR issues.

How will e-Accounting Plus communicate with me?

Our staff is dedicated to proactive client communication. Your personal Account Manager will reply to your messages within one business day from receipt of inquiry, and all special requests and services completed are followed up with a confirmation email or phone call from our staff.

Does e-Accounting Plus provide tax services?

Although we do not provide tax services, we complement the work of your CPA or Tax Preparer by preparing and providing all financial records necessary to meet your tax filing requirements. And by going with the e-Dashboard online solution, you can give your Tax Preparer access to your QuickBooks and e-Box, allowing them to review the details they need to prepare your taxes.